MyAssistant
For Sage Timberline Office

MyAssistant increases productivity for specialty contractor

RG Construction is one of the largest wall and ceiling contractors in the Northern Illinois area. Brian Garcea, CFO, implemented MyAssistant in December of 2006 and, by automatically informing people of important information, notes it has greatly improved their productivity: "MyAssistant is a real time saver. If I don't have to look up half of the things MyAssistant is telling me, it's got to be saving me, and my Project Accountants, at least 4 hours a week each."

"MyAssistant is an efficient way to disseminate information—not only to myself, our controller, and accounting staff—but also the Superintendents and Project Managers. MyAssistant pushes information to us, instead of having to make a note in a calendar to check certain things at certain times. The nice thing about MyAssistant is that it's all automatic. It doesn't get side tracked with phone calls and meetings. This has resulted in us dramatically increasing the amount of information we get out of Timberline."

"For instance, prior to MyAssistant we had to print out a Job Cost Report and identify jobs that were performing below a certain profit percentage. This may seem easy, but when your report is 27 pages long and encompasses over 200 jobs it becomes time consuming, especially if you review more than once a month. Now MyAssistant automatically sends us an email listing the underperforming jobs."

"MyAssistant proactively notifies us of jobs we haven't worked on in a certain number of days. This allows us to quickly spot jobs with expiring lien rights. Before MyAssistant I had to print out a detailed Job Cost Report and look for jobs that were either billed 100% or where the cost hadn't changed from a previous report. Once I identified those jobs I'd then have to run a separate payroll report to see when the last day worked was, but I wouldn't know how far back to look so I'd have to guess and perhaps run it three or four times."

"To help stay on top of T&M jobs, MyAssistant notifies us of jobs that haven't been billed, or where the current profit is less than a specified percent. Prior to MyAssistant we'd have to print out the detailed Job Cost Report again and try and find the jobs that weren't billed properly. This could be done at most monthly, but now MyAssistant can perform this task daily."

"We now have more information to collect receivables. MyAssistant notifies us of jobs that have a receivable balance but the job is inadvertently marked as closed. Prior to MyAssistant we'd only identify these jobs during our month-end processing, thereby missing an opportunity to collect on those open receivables. We also receive an e-mail when payroll has been entered for a job, but a signed contract has not been received. This helps ensure that we don't spend money we can't collect because we don't have the official contract yet."

"MyAssistant notifies us at 50%, 75%, and 90% completion of a contract so we can determine if our retainage should be reduced. Prior to this it was simply up to the Project Accountant to remember to reduce retainage."

"Given our volume it's easy to make a mistake in Timberline. MyAssistant helps us spot these mistakes. For example, we're notified if a job is set up for a regional office but has been coded for another." Feedback from the users has been positive: "Everyone considers it a big plus that the computer is doing the checking; that they don't have to do the research."

INNOVATIVE SOFTWARE DESIGN